



Australian Canoeing Foundation Coach Accreditation Requirements



This list outlines requirements for accreditation as an Australian Canoeing (AC) Level 1 Coach:

- A current Level 1 First Aid Certificate (including CPR)
 - Documentation required: Certificate of completion including expiry date
- A current Working With Children Check (for coaches 18 years of age or older)
 - Obtained online from your state government department
 - Documentation required: Working With Children Clearance Certificate
- Completion of the free online Australian Sports Commission Community Coaching General Principles Course
 - Register at: <https://learning.ausport.gov.au/>
 - Documentation required: Certificate of completion
- Completion of the free online Play By The Rules Child Protection Course as well as the Discrimination and harassment Module
 - Register at: <https://learning.ausport.gov.au/>
 - Documentation required: Certificate of completion
- Evidence of relevant basic canoe skills
 - Documentation required: AC Basic Skills Award, evidence of involvement in canoeing as a competitive athlete, a current ACAS award, a current coaching certification in another canoeing discipline OR completion of a basic skills assessment during completion of the AC Foundation Coaching Course Practical Component
- Completion of a face-to-face AC approved Foundation Coaching Course
 - Documentation required: Certificate of completion / Letter from course facilitator
- Completion of a minimum 20 hours practical coaching experience with an approved mentor coach
 - Level 2 Coaches currently registered with AC are automatically eligible to act as a mentor coach for prospective Level 1 Coaches. Other current Level 1 coaches may be eligible to act as mentors, however, prior approval must be obtained from AC or Canoeing Victoria. Contact Canoeing Victoria if you would like assistance finding a mentor coach.
 - Documentation required:
 - Coaching plan for a minimum of 8 sessions (template included with this information package)
- Agreement to abide by the AC Coach Code of Behaviour
 - Documentation required: Signed AC Coach Code of Behaviour (incorporated within the Coach Accreditation Application Form included with this information package)

- ❑ Completed AC Coach Accreditation Application Form
 - Documentation required: Signed AC Coach Accreditation Application Form (included with this information package)

- ❑ Payment of \$44.00 4-year coach accreditation fee
 - Documentation required: Completed AC Coach Accreditation Application Payment Form (incorporated within the Coach Accreditation Application Form included with this information package)

Please note that in order for your accreditation to be approved, all requirements must be completed and documentation submitted within 12 months of attending the face-to-face AC approved Level One Coaching Course.

When all requirements are complete, please compile your registration package including all of the above outlined documentation, and send to Canoeing Victoria (Canoeing Victoria will keep a record of your documents and forward completed applications to Australian Canoeing):

Electronic submission
cvooffice@canoovic.org.au

Postal submission
PO Box 1010 Templestowe, VIC 3106

For further enquiries and assistance, please contact the Canoeing Victoria Office 9020 2750